

Minutes of meeting of Comeytrowe Parish Council Held Online on Monday 1st February 2021 at 7.30pm

Cllr Brian Larcombe – Chairman
Cllr Jean Allgrove Cllr Valerie Ball
Cllr Colin Hogg Cllr Christine Nicholls
Cllr Simon Nicholls Cllr Jill Paul
Cllr Jenny Robinson Cllr Anthony Sutcliffe
Cllr Eileen Zoers

Also Present: Two members of the public, Cllr Wedderkopp, Cllr Farbahi and Clerk to the Council - Helen McGladdery

Public Forum

Both members of the public made reference to the Taunton Area Cycling Campaign manifesto. The Chairman advised a future agenda item would be added to discuss this matter further.

Meeting starts at 7.45pm

56. To receive apologies for absence and approve reasons given:

Cllr Paul Grant – absence approved to attend a virtual family wedding online.
Cllr Keith Woodmason – did not attend the meeting.

57. Declaration of Interest not already recorded:

None recorded.

58. To Agree Minutes of the Online Meeting held on Monday 7th December 2020.

Following a proposal from Cllr Hogg, seconded by Cllr Allgrove and a unanimous vote by Members the minutes were agreed as a true and accurate record of the meeting and signed by the Chairman.

59. To receive reports from Local PCSO's, District and County Councillors

PCSO's - Members were advised of a change in policy. The PCSO's will not be submitting a report, but will send a newsletter. The Clerk advised that the PCSO's have confirmed that they would be in contact with the Parish Council should there be any cause for concern locally.
Cllr Farbahi, Cllr Nicholls and Cllr Wedderkopp gave verbal reports.

60. Planning:

To receive the Planning Panel report on Planning applications received:

52/21/0001/LB - Various internal alterations/refurbishment with installation of secondary glazing to staff living accommodation at Queens College, Trull Road, Taunton - SUPPORT

52/21/0002 - Erection of a single storey extension to the rear of 13 Suffolk Crescent, Taunton - SUPPORT

52/20/0028/CAA - Prior approval for proposed enlargement of a dwelling house by construction of an additional storey to 6 Scaffell Close, Taunton Taunton -SUPPORT

42/20/0031 - Application for approval of reserved matters in respect of appearance, landscape, layout and scale, following outline application 42/14/0069, for Phase H1A for the erection of 76 No. dwellings, hard and soft landscaping, car parking including garages, internal access roads,

footpaths and circulation areas, public open space and drainage with associated infrastructure and engineering works with additional details as required by Condition No's 7, 9, 11, 12, 13, 14, 15, 16, 18, 19, 20, 21 and 23 on land at Comeytrove/Trull – CONTINUE TO OBJECT

Action: The Clerk to submit responses

Update on Orchard Grove development

The Chairman gave a verbal report on the previous meeting attended with SW&T Planning Officer Fox. Issues he reported as having raised at meetings (4) to date include local health provision within the new development and the need for the CCG to raise the GP and dental surgery capacity within the Comeytrove, Trull and Bishop's Hull area as the new development grows to its intended size and the existing provision is already stretched; the primary school provision and need for planning to be started in order to make the scheduled delivery and target building phase commitment; new estate spine road completed through access from the Trull and Wellington Road ends to adequately service the development as it grows; SCC Highways active road management and safety impact on surrounding access particularly on Comeytrove Road and across our parish. It has now been confirmed that SCC have started planning for the new School. The School will be open to pupils from September 2022.

The Clerk advised that it is planned that applications 42/20/0031 and 42/20/0042 will go before the SW&T Planning Committee for decisions on 25th February.

Action: The Clerk to send a location map of the site to Members detailing which application corresponds with which parcel of land.

To discuss Proposed Street Names for Orchard Grove development

Resolved: To forward suggestion of naming the Streets after different varieties of Apples.

Action: The Clerk to submit to SCC

61. Financial Matters:

Detail of Receipts and Payments since previous meeting

Payments

| | |
|-----------------------------|---------|
| Mobile phone | £7.65 |
| Parsons - omitted charges | £751.87 |
| Parsons - November | £201.82 |
| H McGladdery -Expenses | £7.19 |
| HMRC - Tax and NI December | £290.70 |
| SCC Pensions - December | £280.95 |
| PKF Littlejohn auditors | £240.00 |
| Service charge | £18.00 |
| Sawyer - Clean bus shelters | £25.00 |
| H McGladdery – Expenses | £7.19 |
| SCC Pensions - January | £280.95 |
| HMRC - Tax and NI January | £290.70 |

The Clerks December and January salaries were paid in this period.

Receipts:

| | |
|-------------------------|--------|
| N McGrath - Penny Field | £20.00 |
|-------------------------|--------|

To review spend to 2020/21 Budget.

The attached report was distributed to Members for information.

To consider Citizens Advice Bureau appeal for funding

Resolved: Following a proposal from Cllr Allgrove and seconded by Cllr Larcombe with a unanimous vote, Members agreed to increase the donation to Citizens Advice Bureau this year to £500.00 to assist with the extra advice offered relating to COVID-19 problems.

Action: The Clerk to arrange payment

62. Clerks Report which will include all matters arising from previous minutes and items of interest.

The Clerks report was distributed to Members. The Clerk advised that the flooding problems at Upcott Crescent was being investigated by Wessex Water, and SCC will advise of any findings. The Clerk is keeping the resident updated.

63. Procedures - To adopt Risk Management Scheme

Resolved: Following a proposal from Cllr Larcombe and Seconded by Cllr Hogg, members voted unanimously to adopt the Risk Management Scheme.

Action: The Clerk to add to the website

64. Penny's Field – to discuss the quote for grass cutting works in 2021 received from Parsons Landscapes Ltd

Resolved: Members voted unanimously to accept the Quote from Parsons Landscaped LTD.

Action: The Clerk to advise Parsons Landscapes LTD

65. Suggested items from Councillors for inclusion in next meeting:

- Cycling Manifesto
- Members equipment and new email addresses

66. Date of next meeting: Monday 1st March 2021 at 7.30pm – venue to be confirmed based on latest Government guidance.

Meeting closed 9.45pm

**Cllr Brian Larcombe
Chairman**

Attachment:

1. Actual Spend to Budget review

Spend to budget report 2020/21

| Receipts | Actual | Budget | Variance to budget | Projected 31/3/21 |
|------------------------------|--------------------|--------------------|--------------------|--------------------|
| Precept | £ 23,721.91 | £ 23,721.91 | £ - | £ 23,721.91 |
| CIL | £ 10,586.60 | £ 10,600.00 | -£ 13.40 | £ 10,586.60 |
| Grants | £ 2,271.18 | £ 1,800.00 | £ 471.18 | £ 2,271.18 |
| VAT | £ 966.34 | £ 2,000.00 | -£ 1,033.66 | £ 2,443.91 |
| Interest | £ 4.48 | £ 100.00 | -£ 95.52 | £ 10.00 |
| Pennys Field | £ 120.00 | £ - | £ 120.00 | £ 135.00 |
| Total | £ 37,670.51 | £ 38,221.91 | -£ 551.40 | £ 39,168.60 |
| | | | £ - | |
| Payments | | | £ - | |
| VAT | £ 2,443.91 | £ 2,000.00 | £ 443.91 | £ 2,643.91 |
| Clerks Salary | £ 10,710.98 | £ 13,500.00 | -£ 2,789.02 | £ 12,867.70 |
| Clerk Allowance | £ 210.00 | £ 216.00 | -£ 6.00 | £ 288.00 |
| Pension Contributions | £ 3,098.12 | £ 138.00 | £ 2,960.12 | £ 3,660.02 |
| Penny's Field | £ 3,290.02 | £ 6,500.00 | -£ 3,209.98 | £ 3,790.02 |
| Vision ICT | £ 195.00 | £ 165.00 | £ 30.00 | £ 195.00 |
| Establishment Costs | £ 575.83 | £ 1,000.00 | -£ 424.17 | £ 670.83 |
| Local Amenities | £ 50.00 | £ 150.00 | -£ 100.00 | £ 100.00 |
| Hall hire | £ 60.57 | £ 170.00 | -£ 109.43 | £ 74.57 |
| Insurance | £ 1,489.68 | £ 1,500.00 | -£ 10.32 | £ 1,489.68 |
| CIL | £ 7,420.00 | £ - | £ 7,420.00 | £ 16,070.00 |
| Training | £ 748.80 | £ - | £ 748.80 | £ 748.80 |
| Grants | £ 375.00 | £ 375.00 | £ - | £ 375.00 |
| Mobile Phone | £ 84.65 | £ 100.00 | -£ 15.35 | £ 107.60 |
| 137 | £ 21.98 | £ 17.00 | £ 4.98 | £ 21.98 |
| Memberships | £ 1,172.33 | £ 1,200.00 | -£ 27.67 | £ 1,172.33 |
| Total | £ 31,946.87 | £ 27,031.00 | £ 4,915.87 | £ 44,275.44 |
| | | | | |
| Surplus/deficit | £ 5,723.64 | £ 11,190.91 | -£ 5,467.27 | -£ 5,106.84 |