

**Minutes of the meeting of Comeytrove Parish Council Held at
The Walker Room, Comeytrove Community Hall on
Monday 6th June 2022 at 7.30pm**

Present: Cllr Brian Larcombe – Chairman
Cllr Alan Paul Cllr Jill Paul
Cllr Jenny Robinson Cllr Anthony Sutcliffe
Cllr Keith Woodmason

Also Present: Somerset Cllr D. Johnson, District and Somerset Cllr H. Farbahi,
Clerk and RFO - Helen McGladdery and 6 members of the public

Public Forum

One member of the public raised concerns on behalf of the residents of Highfields over planning application 52/22/0009, the residents are concerned that if permission is granted the new garage/workshop may become a commercial entity. A second resident asked where details of the meetings are advertised.

Meeting starts 8.10pm

215. To elect a Vice Chairman

Resolved: Following a proposal from Cllr B Larcombe and seconded by Cllr A Sutcliffe, with a unanimous vote Cllr K Woodmason was elected as a Vice Chairman and the relevant paperwork was signed

Action: The Clerk to return all paperwork to SW&T

216.Co-option of new Members to fill vacancies

No-one attended to be co-opted

Action: The Clerk to keep co-option as a standing agenda item

216.To receive apologies for absence and approve reasons given

Cllr Simon Nicholls – Did not attend

District Cllr J. Hunt – Personal reasons

217.Declaration of Interest not already recorded

None recorded

218.To Agree Minutes of the Meeting held on Monday 9th May 2022

Resolved: Following a proposal from Cllr Larcombe and seconded by Cllr Sutcliffe and a unanimous vote, Members agreed that the minutes of the meeting were agreed as a true and accurate representation and were signed by the Chairman.

Action: The Clerk to add to the Website

219.To Agree Minutes of the Extraordinary Meeting held on Monday 23rd May 2022

Resolved: Cllr A Paul requested an amendment to the draft minutes, which was agreed, and then the minutes were agreed as a true and accurate representation and were signed by the Chairman

Action: The Clerk to add amended minutes to the Website

220.To receive presentation from SW&T representative Daniel Mancini on tree maintenance in the Parish

Daniel advised of the three yearly inspections of trees in the Parish. Members then had the opportunity to ask questions and raised areas of concern. Daniel will feed these back to SW&T.

The key problems reported were:

1. Tree in the Galmington Stream at Essex Drive open space
2. Overgrown conifer on the footpath beside Bishop Henderson School
3. Trees to the rear of Stone Close
4. On more general notes, - question of possible SWaT tree management following potential parish dissolution to a new Taunton town council, - and suggestion of improvement and restoration of Cherry tree features on the Parade town centre and High Street.
5. Concerns over the Willow Trees between Horts Bridge and Queensway

221.Planning:

a) To agree responses to Planning applications received:

CC/3938/2022 - Erection of a new primary school & nursery, to include construction of sports pitches, parking area, new access onto spine road and incorporating Landscaping and infrastructure (Outline approval has been granted as part of wider Orchard Grove development: 42/14/0069).

Land at Comeytrove, Taunton, Somerset - GRID REF 320682 123030

Resolved: To SUPPORT this application with the following comments:

1. To ensure the colour of the materials used are sympathetic to the environment
2. To ensure access for construction of the site is only via the haul lane or Spine Road not through the local residential roads

52/22/0009 - Erection of garage/workshop building and formation of access at 5 Highfield, Taunton

Resolved:

No material grounds to object to application, however, if permission is granted it should be for residential use only, there should be no commercial or industrial use of these premises

Orchard Grove Update

The Chairman gave a verbal update and advised that there had been no online meetings with the planning officer since the last meeting.

Action: The Chairman asked the Unitary Ward Members to pursue with Somerset Council and the CCG the Parish Council concerns for the lack of progress and commitment to new GP medical provision on the new Orchard Grove development.

222.Financial Matters:

Detail of Receipts and Payments since previous meeting

Receipts:

Nil

Payments:

Helen McGladdery - Defibrillator spares	£280.74
Carly Press - Election paperwork Printing	£11.40
Vision ICT - Hosting and support	£141.90
Parsons - April	£255.94
SW&T - Swing Repair	£107.78
SCC Pensions - May	£285.87
HMRC - May	£299.85
Carly Press - Dog sign – Claremont Lane	£84.00

The Clerks May Salary was paid in this period

Action: The Clerk to categorise payments in to monthly, quarterly or annually, moving forward.

To receive the Internal Auditor report

Members viewed the internal audit report and AGAR Annual Internal Report and were advised that the auditor reported:

I have carried out the final internal audit for the period 01.04.21 – 31.03.22 of 2021/22 in accordance with what I have considered to be this authority's needs and planned coverage. On the basis of the findings in the areas examined above there were no matters of non-compliance for this period.

The Clerk advised one area raised was that no Members have attended training and encouraged Members to sign up to any of the opportunities available in the next 6 months. The Chairman thanked the Clerk for her work to ensure matters of compliance were in place, the changes she had introduced, and the raised level of report and meeting papers being provided.

Resolved: Members resolved to accept the internal audit report

Action:

1. The Clerk to submit to the External Auditor
2. The Clerk to add to the Website

To agree additional bank signatories

Resolved: It was agreed to add Cllr K Woodmason and Cllr A Paul as bank signatories

Action: The Clerk to arrange the paperwork

223. Annual Audit - Approval of the Annual Governance Statement

Resolved: Following a proposal from Cllr Larcombe and seconded by Cllr Woodmason and a unanimous vote, Members resolved to approve the Annual Governance Statement and it was signed by the Chairman and The Clerk

Action:

1. The Clerk to submit to the External Auditor
2. The Clerk to add to the Website

224.Audit:

To Approve the 2021/22 Accounts

Following a proposal from Cllr Woodmason and seconded by Cllr Sutcliffe and a unanimous vote, Members resolved to approve the 2021/22 Accounts

Action: The Clerk to add to the website

Approval of the Annual Accounting Statement

Resolved: Following a proposal from Cllr Larcombe and seconded by Cllr J Paul and a unanimous vote, Members resolved to approve the Annual Accounting Statement and it was signed by the Chairman and The RFO

Action:

1. The Clerk to submit to the External Auditor
2. The Clerk to add to the Website

225.To receive an update on Community Governance Review and proposed Taunton Town Council stage two consultation

Members were advised that the second stage of the consultation will commence on 14th June and last for 6 weeks.

Discussions were held between Members, and suggestions made for the July meeting where the Parish Council response will be agreed to the consultation.

Action:

1. A request was made to Cllr Johnson and Cllr Farbahi to ensure SW&T communicate with residents via a letter to all households detailing the proposal to dissolve Comeytrove Parish Council and become part of an expanded new Town Council.
2. Request Derek Perry and Marcus Prouse attend the July meeting.
3. Members to read all correspondence on this matter ahead of the July meeting.

226.Clerks Report which will include all matters arising from previous minutes and items of interest

The Clerk's report was distributed to Members

227.Suggested items from Councillors for inclusion in next meeting

1. To agree response to the stage two Community Governance Review consultation

228.Date of next meeting: Monday 4th July 2022 at 7.30pm – The Walker Room, Comeytrove Community Hall

Meeting closed 10.10pm

Cllr B Larcombe – Chairman